

Ivy Hawn Board

August 1, 2016

**MINUTES**

**ATTENDEES:**

Kelly Conway, Greg Ruffin, Don Travis, David Pearl, Terri Hoag, Peromnia Grant, Katrina Guevara, Dawn Mericle, Kelly Edman, Lindsey Patton

Meeting was called to order by Katrina Guevara at 10:05am.

- Reading and reviewing of the minutes of May 10, 2016.
  - Motion to approve – David Pearl
  - Seconded the motion – Terri Hoag
  - All approved

**Public Comments**

Thanks to Greg Ruffin for fruit and muffins.

**Board Comments**

Health Insurance Presentation

Per Greg Ruffin, checking companies for new rates and plans to improve benefits and packages for employees.

1. David Gentry with Fringe Benefit Plans presented that his company is family owned and operated. They are involved with clients and are close (Longwood). They staff 8 full time employees for benefits and all are licensed agents with 15+ years of experience. Will accept employee phone calls with questions regarding benefits. Utilize modern technology with user friendly operations. We would have our own website with logo, forms, policy manuals or more. All paperwork by insurance company is accessible with online signatures. Recommends offering 3 plans to employees. They operate in Volusia, Brevard and Flagler Counties. States also have wellness programs with incentives.
2. John Asherl with Asherl Insurance in New Smyrna Beach presented with also a family owned and operated business. Similar credentials and background, stating all companies offer same resources. He is our current agent on record, with renewal to begin October, 2016. Recommended to us by Dr. Kelley. They provide a personal service with less employees than other company, but will still answer all questions from employees. Will meet directly with employees or offer services online including all compliance documents. States 93% staff is in Volusia County, where they are! Works well with Greg Ruffin.

Per Greg Ruffin, thanks Mr. Asherl. Will discuss with Mrs. Conway and then discuss again with the board in August Board Meeting. Great experience working with him, but a critical decision. Question from Peromnia Grant regarding whether we receive insurance through Volusia County Schools (we do not) and if different plans were available with current physicians and drug formularies. Do we currently offer Wellness programs?

**Management Team Report**

Status report with Greg Ruffin, kept on your toes (attached). Audit will be ready for September 1. New budget, July 1, 2016 through June 30, 2017. Per Katrina Guevara and David Pearl, need more information, more broken down.

**Action Items**

Presented by Katrina Guevara, approved prior budget, but questions on bonuses. Per Greg Ruffin, bonuses have been added to each salary.

Operating budget – ok for this proposal amendment due to more actual \$'s. Amend current budget to reflect current proposal to be more accurate by Katrina Guevara.

Approved: David Pearl

Seconded: Terri Hoag

Next action item, concerning the EdFutures Contract. Request not doing year to year. Don Travis and Greg Ruffin asked to leave the room. Per Terri Hoag, stick with who you like and work well with, questions lower fee with another company. Not displeased with Management Company. Per David Pearl, lower fee to 9%, contract for 3 years instead of 5. Per Katrina Guevara, recommend 10% and 3 year contract. Per Peromnia Grant, questions why years? Agree to 3 year plan with no change in % per Kelly Conway. Greg Ruffin and Don Travis re-enter meeting. Greg Ruffin honored with all changes requested. Motion to approve 3 year contract as stated in contract and no change to % by Katrina Guevara

Approved: Peromnia Grant

Seconded: Terri Hoag

Roll call vote:

Katrina Guevara Aye

Terri Hoag Aye

Peromnia Grant Aye

David Pearl Aye

Dawn Mericle Aye

Greg Ruffin notified and happy with item.

### **Principal's Report**

Presented by Kelly Conway, attached copy with Parent/Student Handbook.

Action Item:

Handbook produced by Ivy Hawn to be signed by parents.

Approved: David Pearl

Seconded: Peromnia Grant

All Approved.

### **New Business**

Per Greg Ruffin, recommends the bank manager from Wells Fargo as a possible new board member. Will request interview with next board meeting. Questions regarding a possible lawyer, bank or community member.

Per Katrina Guevara, would like to service the school in another way. Events and planning to promote the school and PR. Need replacement to board for parent component. Per Peromnia Grant, Katrina has exceptional skills and understands where she is going. All agree. Per David Pearl requesting help from parent advisory board to utilize parents. Per Katrina Guevara, need to utilize but not give power of decisions to parents.

Next Meeting: August 18, 2016 4:00pm and to continue the 3<sup>rd</sup> Thursday of every month.

Meeting adjourned: 12:47pm

Approved: Peromnia Grant

Seconded: David Pearl