

Ivy Hawn Board  
March 22, 2018  
**MINUTES**

**ATTENDEES:**

Kelly Conway, David Pearl, Greg Ruffin, Terri Hoag, April Atkinson, Annette Martinson, Michelle Chin, Dawn Mericle, Sloane Vostrejs

Also Present: Richard Mereno, Melissa Arnold, Esq. (via telephone)

Meeting was called to order by David Pearl at 5:11 p.m.

Reading and reviewing of the minutes of February 27, 2018.

- Motion to approve – Michelle Chin
- Seconded the motion – April Atkinson
- All approved

**Public Comments:**

None.

**Principal's Report**

Attached. Per Kelly Conway, very proud that Ivy Hawn received the Danny Gainin School of Excellence award from the DeLand Chamber of Commerce and Orange City Alliance.

We have received approximately 1,175 applications for enrollment for this upcoming school year.

Ivy Hawn's first basketball game will be on April 3<sup>rd</sup> at Southwestern.

Dean Carey Wilson and Reanna Hardock had their first Student Advocacy Council meeting with the middle school students.

Attached. Presented a collaborative network ESE (504) packet for the board to review. It is a recommended action plan, which consists of three goals. This plan needs to be approved by the board and must be sent to the District by a board member.

Per David Pearl, motion needs to be made to accept the recommendation action plan presented by the Principal.

- Motion to approve – Terri Hoag
- Seconded the motion – Michelle Chin
- All approved.

Per David Pearl, need to have a motion to accept the Principal's report.

- Motion to accept Principal's report – April Atkinson
- Seconded the motion – Michelle Chin
- All in favor.

## **Financial Report**

Per Greg Ruffin, this is our best year financially in the history of the school. Per David Pearl, we had a budget of \$82,000 and we are at \$100,000, so that is good. Further discussion was had and the financials were attached.

Per David Pearl, we need a motion to accept the financials.

- Motion to accept the financials – April Atkinson
- Seconded the motion – Terri Hoag
- All in favor.

## **Management Report**

Per Greg Ruffin, we need to hire an architect to draw plans for the new addition to the school so they can go out for bid. Per Don Travis, design builds are usually done with charter schools. Per Greg Ruffin, Haskill and LAI Construction are willing to do plans only for the purpose of getting a bid so that the board can decide on which contract to accept.

Per David Pearl, we have a motion on the table to approve design only plans by LAI with an amendment to the motion that clarification is needed that the \$54,000 will be deducted from the final amount if chosen.

- Motion to approve with amendment – April Atkinson
- Seconded the motion – Terri Hoag
- All in favor.

Richard Mereno discussed future property purchase alternatives to current leasing option and has provided a finance option comparison summary to the board. He recommends that the board consider either Option 1 or 4. A building condition report is required by bond holders and needs to be done as soon as possible.

Per David Pearl, moves to ask Richard Mereno to acquire three or four underwriters to get hard numbers for Options 1 and 4.

- Motion to approve – April Atkinson
- Seconded the motion – Michelle Chin
- All in favor.

Per David Pearl, we need a motion by the board to authorize getting a building condition report done.

- Motion to approve – April Atkinson
- Seconded the motion – Michelle Chin
- All in favor.

## **Additional Items for Discussion**

Per Greg Ruffin, the golf tournament fundraiser is coming along; have (1) platinum sponsor (1) gold (1) silver (5) bronze as well as other donations for beverage cart, foursome, etc. Per Mrs. Chin, need

breakfast sponsors to come up with about \$200. Teachers are working on baskets for the silent auction. Ivy Hawn's lottery selection will be on April 9<sup>th</sup>. Parents will be notified by email if their student is chosen.

**Next Meeting:** April 19<sup>th</sup>, 2018 at 5:00 p.m.

Meeting adjourned: 7:08 p.m.

Approved: April Atkinson

Seconded: Michelle Chin

All Approved.