

Ivy Hawn Board
September 26th, 2018
MINUTES

ATTENDEES:

Kelly Conway, Terri Hoag, April Atkinson, Michelle Chin, Greg Ruffin, Desiree Drager, Angelo Patane, Don Travis, Robert Williams, Richard Mareno, David Pearl, Melissa Arnold

Meeting was called to order by David Pearl at 4:02pm

Bond Resolution

The borrower's resolution is the document that allows the underwriter to go and market the bonds. Ms. Arnold recommends the board adopt the updated version that was presented with one change. She recommends that the board elect a secretary.

We need a motion to approve the bond resolution as written with the amendment to add a secretary to the board

Motion to accept – Terri Hoag

- Seconded the motion – Michelle Chin
- All in favor.

Due Diligence Questionnaire

The Due Dilligence Questionnaire is almost complete. As soon as all the components are finalized, Ms. Arnold recommended that the board authorize Mr. Pearl to sign it. We expect it to be completed by tomorrow in its entirety. It must be completed before the document is printed to market the bonds.

We need a motion to authorize David Pearl to sign the Due Diligence Questionnaire once it is complete

Motion to accept – Michelle Chin

- Seconded the motion – Angelo Patane
- All in favor.

Approval of Out of Field Teachers

Mrs. Conway presented the teachers who are currently teaching out of field and explained where they are at in the process of obtaining the proper certification.

We need a motion to approve the list of teachers currently teaching out of field for 2018-2019

Motion to accept – April Atkinson

- Seconded the motion – Terri Hoag
- All in favor.

Vote on Secretary for the Board

After discussion, April Atkinson volunteered to take the position.

We need a motion to nominate April Atkinson as Secretary of the board

Motion to accept – Terri Hoag

- Seconded the motion – Michelle Chin
- All in favor.

Board By-Laws

Ms. Arnold presented a copy of the by-laws. The board needs to certify that they are correct and are the version that was adopted in 2010. The board will look them over and read them to verify.

Schedule Next Meeting:

The board decided that the meeting that was scheduled for next week will be postponed.

Meeting adjourned (4:40pm): Motion: Michelle Chin

Second: Terri Hoag

All in Favor 4:40pm