

Ivy Hawn Board  
September 22, 2017

**MINUTES**

**ATTENDEES:**

David Pearl, Dawn Mericle, Don Travis, Greg Ruffin, Annette Martinson, Michelle Chin, Sloane Vostrejs  
Guests – Margaret Smith

Meeting was called to order by David Pearl at 4:08 p.m.

Per David Pearl, this will be an information-only meeting because we do not have a quorum for today's meeting. In reading and reviewing the minutes from the July 20, 2017 meeting, there does not look to be any changes, but will defer a motion to approve at a later time.

**Public Comments**

None.

**Principal's Report**

Attached. Margaret Smith noted that there were several items to go over. First item was Notable Achievements. The advanced Orchestra and the Illumination Dance Team were selected to perform at The Florida Charter School Conference in November and received \$1,000 towards their programs. Ivy Hawn has been recognized as a 2018 Best School in America by Niche. This ranking was achieved by high scores in a variety of factors including test scores, student-teacher ratio, and reviews from students and parents. Ivy Hawn has met the criteria for educational quality established by the Advanced Accreditation Commission and the NCA Commission on Accreditation and School Improvement has sent us our Certificate of Accreditation. As part of our health and wellness program, Stetson University is partnering with the school to provide an outdoor adventure program and an indoor recreation service for our after care students. Our new school store is now open and has earned \$7,160.31 in profit. Ivy Hawn Leadership League is collecting donations for the homeless due to Hurricane Irma. The lottery audit has been done and when the report is available, it will be provided to the Board. There are a number of school projects and fundraisers coming up and we have the Flex Pass flyer for the Board to take a look at (attached). It is not complete yet, but Mrs. Conway wanted the Board to have an understanding and idea of what is going to be taking place in the theatre here, which will create a large amount of funds for the theatre. Future Plan of Goals for the School (attached). Mrs. Conway would like each board member to review the plan and offer any thoughts or feedback at the next meeting.

**Management Report**

Per Greg Ruffin, school is finishing last year's audit and it will be delivered to the District on October 1<sup>st</sup>. We sustained no hurricane damage. The drain system we had installed worked well. We added a new bathroom on the second floor and it's up and running. Auditorium is coming along great. It should be partially usable in two weeks and fully usable in a month. The capacity meeting for Ivy Hawn High School took place with the District. We are planning to open new high school in August of 2019. We have our 5K run or walk and Fall Festival fundraiser on October 14<sup>th</sup>. It's one of our biggest fundraisers and will need plenty of volunteers to work it. Myself, Kelly Conway and David Pearl are working together on making a decision on proceeding with LED lighting; no out-of-pocket expenses and possibly receive a State refund. Also checking into solar panels for the school; would be a big savings on electric. We will bring this back to the Board with more information. Stated he has a meeting with the landlord on October 3<sup>rd</sup> in reference to possibly purchasing the Ivy Hawn School building; will keep the Board advised. Lastly, we have few teachers who are currently teaching out of field that needs to be approved by the Board (attachment).

- Heather Baker - Reading
- Kirsten Kiwior - Reading
- Elizabeth Savory - Reading
- Melanie Berube - ESOL
- Kathleen Manning – ESOL

Per Dawn Mericle, all of our ESOL students are English speaking with no language barriers and require minimal services.

### **Financial Review**

The July-August 2017 financials attached. David Pearl briefly discussed the budget explaining percentage difference.

Per David Pearl, board members in charge of committees are as follows:

- Finances – David Pearl
- Fundraising – April Atkinson and Michelle Chin
- Community Relations – Terri Hoag
- Educational Fund – Annette Martinson
- Facilities – Angelo Patane

### **Additional Comments**

Per Annette Martinson, can procure donations for the golf tournament. She will provide the Board with more information at a later date.

Per David Pearl, all motions for today's meeting will be deferred and made via email by the board members.

**Next Meeting:** November 7, 2017 at 4:00 p.m.

Meeting adjourned: 4:55 p.m.