

Ivy Hawn Special Board Meeting  
May 21st, 2019  
**MINUTES**

**ATTENDEES:**

Kelly Conway, April Atkinson, Michelle Chin, Greg Ruffin, Desiree Drager, Annette Martinson, Angelo Patane

Meeting was called to order at 6:14 pm by Angelo Patane

**Public Comment**

None

**Second Reading of 2019-2020 Budget**

When reading through the proposed 2019-2020 budget, it was asked why the CTE/E-Rate line item is together in the same account. Ms. Turpin explained that there is no CTE money in this account currently and she will check and see if there is any from prior years. Once that is complete, the name of this line item will be changed to be utilized only for E-Rate funds. Additionally, when looking at this line item further it was noticed that last year, we spent \$60,000 from this account. The proposed budget is marked \$0 for this upcoming year. The board asked about the change in the amount. Mr. Ruffin explained that Ed Futures did not re-apply for the E-Rate grant by the deadline. Discussion occurred over whether or not Ed Futures was going to come up with the difference in money for the budget. Ed Futures said that we owe them money because they have deferred their fees for 3 months and wanted to know if we could take the difference out of the money owed. It was also discussed that Ivy Hawn will continue to get E-Rate funds until June 30<sup>th</sup>. Ms. Chin asked for copies of invoices to show how much the grant was paying toward the internet bill in order to determine the school's loss.

Mrs. Conway requested that we remove Mary Bruno from the Professional Services line item as a contractor and move her to CTE Coordinator under Technology Staff.

A motion was made to give permission for Charter School Financial to use Mrs. Conway's electronic signature on reoccurring expenses as long as Ms. Turpin sends the breakdown of the expenses monthly to Mrs. Conway and she emails approval before the signature is applied.

- Motion to approve – Annette Martinson
- Seconded the motion – April Atkinson
- All approved.

A motion was made to approve the preliminary budget for the 2019-2020

- Motion to approve – April Atkinson
- Seconded the motion – Angelo Patane
- All approved.

A motion was made for Ed Futures to secure 2 additional appraisal estimates. They will be sent to Mrs. Conway to choose and begin the process.

- Motion to approve – April Atkinson
- Seconded the motion – Michelle Chin
- All approved.

### **Student Concern**

Discussion occurred regarding a student who is seeking partial enrollment for the 2019-2020 school year. The way this would be scheduled and the impact it would have on Ivy Hawn was discussed. The board was concerned about losing the FTE funds for this student. In order to meet the requirements of the bond, we must have our enrollment at 948 full time students. If we enroll a student part time, we will lose FTE funding. The board decided we cannot afford it to have a partially enrolled student in order to meet the bond requirements.

### **Ticon Presentation**

The board had some questions regarding the invoice #2018-5-008. Some items on this invoice were completed without principal/board approval. The maintenance worker approved the Ticon team to complete some work that was not brought to the board's attention. After discussion, the board and Ticon came to an agreement of partial payment.

A motion was made to approve partial payment of \$5,000 for the shelving charge for invoice #2018-5-008

- Motion to approve – Michelle Chin
- Seconded the motion – Annette Martinson
- All approved.

### **Maintenance Interviews**

Four candidates were interviewed for the maintenance position. The board has called all references for the candidates. Board discussed the candidates. After discussion, the board made their recommendation for the candidate to hire.

### **New Board Members**

Two resumes for new board members were presented. One candidate is a Stetson professor who is interested in partnering with our music programs. The other candidate is a judge. The board was interested in interviewing both candidates.

The next meeting was set for June 6<sup>th</sup> at 5:00pm.

**Motion to Adjourn:** Angelo Patane at 8:41pm.