

Ivy Hawn School Safety Information

- **All traffic must enter from Pleasant Street ONLY.** Entrances and exits on Lakeview Drive are NOT permitted for Ivy Hawn families. This is a residential street as well as a drop-off / pick-up for Creative Arts Learning Academy.
- Due to congested traffic and a safety issue, all turns from the parent loop are **RIGHT TURN ONLY.** Please remember that the top lot and back parking lot are for staff and buses only.
- Parents are highly encouraged to use the drop-off / pick-up loop.
- Students are only permitted to exit vehicles on the **right** side in front of the building beginning at the **green** zone and ending at the **pink** zone. Parents are not to get out of the car; staff can assist.
- Please put the **green** or **pink** parent pick up sign with last name in clear sight on the right side of your dashboard or front window. This will expedite the process of having your child ready for pick up.
- In the event your student arrives late or checks out early, please go to our Main Administrative Office on 133 E Ohio Ave to check in with our receptionist.

If you find it necessary to park, please follow these parking guidelines:

- Parking is allowed on Ohio Ave in front of our Main Administrative Office or the park. Parents are no longer allowed to walk students to the doors or wait at the doors at the end of the day.
- If students are coming to you at the end of the day, they are to use the crosswalks on Lakeview Dr or Ohio Ave and no cross in the middle of the street.

Buses:

- All buses enter from Pleasant Street at the back of the building and exit out on Lakeview Drive. **The back-parking lot / bus loop is for Buses, Faculty, and Staff only. Driving next to a bus or school-related van for student pick-up is prohibited district-wide and is a major safety issue for our students.**

Adherence to these guidelines is critical to a smooth, seamless and safe arrival and dismissal process.

From the City of Lake Helen and LHPD:

Using Pleasant Drive and Lakeview Dr as a drop-off is prohibited. For safety reasons, please use the drop-off loop in front of the school by entering and exiting off of Pleasant. This includes pick-up for after school activities. This route is safe for our school and the surrounding businesses.

To help alleviate traffic for parent drop-off and pick-up, the intersection of **Ohio and Pleasant St. will be blocked off to prevent right or left turns on to Pleasant St. If you are on Ohio Ave, please drive down to Prevatt Ave, turn right. Then, turn right onto Kicklighter Rd, followed by a right Pleasant St to get to the parent loop. (Begins 9/23/20)**

The safety of your children is our first priority. Please follow the procedures very carefully in order to keep *all* of our children safe.