

Ivy Hawn Board Meeting  
November 17<sup>th</sup>, 2021  
**MINUTES**

**ATTENDEES:**

Danielle Suhr, Desiree Drager, Gregory LeFils, Amy Smith, Amber Cox, Dawn Mericle, Michelle Chin, Rafael Maestro, Robert Bitler

Meeting was called to order by Gregory LeFils at 6:00pm

**Public Comment**

Members of the public were given two minutes each to make comments to the board.

**Approval of Minutes**

The minutes from the following meeting were read, discussed, and approved: September 29<sup>th</sup>, 2021

- Motion to approve – Robert Bitler
- Seconded the motion – Amber Cox
- All approved

**Board Applicant Interviews**

2 candidates were interviewed to be on the board. The board discussed each candidate and what they could bring to the board and school.

A motion was made to approve the following candidate: Carmen Hall

- Motion to approve – Rob Bitler
- Seconded the motion – Dawn Mericle
- All approved

**Financial Update**

Mr. Maestre from Building Hope presented the Profit/Loss Statement from the previous year. The Ivy Hawn Dashboard was also presented through October. It compares what the budgeted numbers are for the year in comparison to the monthly expenses with additional comments to explain line items. Mr. Maestre explained that from a liquidity standpoint Ivy Hawn looks good and is more than able to meet its demands. Total revenues and total expenses as compared to the

budget were reviewed and discussed. Mr. Bitler asked for clarification on those frontloaded expenses that were mentioned and marked on the general fund.

### **Ivy Hawn Strategic Plan**

Mrs. Suhr presented a three-year strategic action plan to the board. The plan included discussion of facilities, systems, parent involvement and teachers. The board discussed scheduling a workshop in order to discuss the plan further.

### **School Improvement/Maintenance Update**

Materials for the septic construction project have been ordered. The project is scheduled to begin on December 20<sup>th</sup>, with a tentative completion date of January 3<sup>rd</sup>. The Health Department conducted a re-inspection of our property after the state's hearing, and we were issued our operating permit for the current year. The A/C systems replacement project at the Dance Academy facility is complete. In addition, 36 new T-Wave Ionic air purifier systems were purchased to go inside our HVAC handling units. These will be installed following Thanksgiving break.

### **Building Hope**

Mrs. Suhr described what services that Building Hope currently provides for Ivy Hawn. Additionally, she described the fees they charge and their current performance. She presented an alternative option to save money and improve services for faculty and staff.

### **Staff Liaison**

Mrs. Suhr presented staff input to the board. The staff liaison was unable to attend the meeting.

### **Communication Chain of Command Policy**

Discussion occurred regarding the amended Communication Chain of Command Policy.

A motion was made to approve the amended Communication Chain of Command Policy

- Motion to approve – Rob Bitler
- Seconded the motion – Dawn Mericle
- All approved

## **Next Meeting**

It was discussed that at the next meeting the board will run another cycle of resume collection to get the board to an odd number of members.

The next board meeting is scheduled for January 5<sup>th</sup> at 6:00pm.  
Meeting Adjourned: 10:00 pm