

Ivy Hawn Board Meeting
September 29th, 2021
MINUTES

ATTENDEES:

Danielle Suhr, Desiree Drager, Gregory LeFils, April Atkinson, Amy Smith, Amber Cox, Dawn Mericle, Michelle Chin, Rafael Maestro

Meeting was called to order by Gregory LeFils at 6:03pm

Public Comment

Members of the public were given three minutes each to make comments to the board.

Approval of Minutes

The minutes from the following meeting were read, discussed, and approved with the addition of Mrs. Chin's name to the attendee's list: August 20th, 2021

- Motion to approve – Michelle Chin
- Seconded the motion – Dawn Mericle
- All approved

Financial Update

Mr. Maestre from Building Hope presented the Profit/Loss Statement from the previous year. The Ivy Hawn Dashboard was also presented through August. It compares what the budgeted numbers are for the year in comparison to the monthly expenses with additional comments to explain line items. Mr. Maestre explained that from a liquidity standpoint Ivy Hawn looks good and is more than able to meet its demands. Mrs. Mericle asked for a detailed breakdown of the special revenue fund, which is showing \$11,000 over what we spent last year. Mr. Maestre said he would provide that detailed information to the board.

Hardship

A motion was made by the board to honor the current lottery waitlist that is in place. The procedures for sibling acceptance are located on the Ivy Hawn website

- Motion to approve – Dawn Mericle
- Seconded the motion – April Atkinson
- All approved

Personnel Update

Mrs. Suhr explained the current staff openings that Ivy Hawn has. Additionally, she outlined the substitute shortage we are currently experiencing. She discussed changing the pay for substitutes to be either a half day or a full day from hourly. She also discussed offering our current teachers compensation to cover classes during their planning periods on a volunteer basis.

A motion was made to approve the compensation of current teachers who volunteer to sub on their planning:

- Motion to approve – Michelle Chin
- Seconded the motion – Amy Smith
- All approved.

In the past, teachers were offered 5-year longevity pay and performance pay based on their VAM and evaluation score. These increases were not included in our current teachers' pay. If approved, it would increase this category of the budget to \$68,500.

A motion was made to approve the teacher increases as presented by Mrs. Suhr:

- Motion to approve – Michelle Chin
- Seconded the motion – Amy Smith
- All approved.

Teacher's Out of Field

The board was presented the list of teachers who are teaching out of field. See attached. A motion was made to approve the list of teachers.

- Motion to approve – April Atkinson
- Seconded the motion – Dawn Mericle
- All approved.

Septic System/Maintenance Update

We have currently submitted our variance application to the state of Florida. Our hearing date has been scheduled for October 15th. Mrs. Suhr discussed options depending on the approval of the variance.

Mrs. Suhr also explained the lawn maintenance situation. She received several bids from companies that were all extremely out of price range. The option to keep lawn maintenance in house was discussed.

Additionally, Mrs. Suhr discussed the proposal by Baumgardner, a company that would come in and collect rent from and complete minor maintenance for our tenants. The company would write the facility usage contracts as well. The cost for this program would be 10% of the current rent that is being charged. Mrs. Suhr proposed raising all the tenants rent by 10% to cover the cost of utilizing the program.

A motion was made by the board to approve the use of Bumgardner to manage tenants with contract review follow up

- Motion to approve – April Atkinson
- Seconded the motion – Michelle Chin
- All approved

COVID- 19

Parents are able to decide if their student will quarantine or not based on symptoms if there was a close contact exposure (3 feet longer than 15 minutes). Quarantine periods for exposed students/staff are now down to 7 days.

Fundraising Opportunities

Amy Cox has been working on a fundraising website that could help bring in donations. Additionally, Mrs. Suhr explained the modifications that are being made to the school store.

Staff Liaison

Mr. Kearney presented staff input to the board.

Board Applicant Interviews

3 candidates were interviewed to be on the board. The board discussed each candidate and what they could bring to the board and school.

A motion was made to approve the following candidates to the board: Robert Bitler and Larry Correll-Hughes.

- Motion to approve – Dawn Mericle
- Seconded the motion – April Atkinson
- All approved

Next Meeting

It was discussed that at the next meeting the board will run another cycle of resume collection to get the board to an odd number of members.

The next board meeting is scheduled for November 17th, 2021 at 6:00pm.

Meeting Adjourned: 9:23 pm